

Published based on [How To Get A US Passport Renewal For Minor](#)

How To Get A US Passport Renewal For Minor

So you have booked your dream family holiday and have just realized that your childrens passports have expired. Before you panic and fret over the logistics read this short article as it will tell you everything you need to know about what you must do in order to get a US [passport for infant](#). Please bear in mind that the term minor relates to anyone under the age of 16, those above this age must apply for an adult passport.

The first step of a [US online passport renewal](#) is to complete the required paperwork which includes an application form for U. S passport (DS-11) DO NOT SIGN the form, this will need to be done in the presence of the acceptance agent. It is also worth remembering that the application must be presented to the U. S Department of State within five days of the date on the application. Anything outside this time will be invalid and a new form will be required.

Other required documents are, original proof of U. S citizenship such as the previous U. S passport or a birth certificate with a raised seal. A certified copy of a birth certificate is acceptable. Two identical photos are also required and should be 2 inches by 2 inches, the photo must be no older than six months and the background must be white.

An itinerary is also required is the required processing time is under two weeks, failure to submit this information will delay the application considerably. As mentioned in the first paragraph if both parents or legal guardians are not able to attend then you will need to have a notarized DS 3053 form. This is a statement of consent or special circumstances form and will allow for single parents or legal guardians to apply for a U. S renewal for a minor when the non-applying parent is not available. The acceptance agent will check all the documents, witness them and then seal the envelope.

A check or money order is also required and should be made payable to the U. S Department of State. You will also need to attach the following with your application, two letters of authorization by the parents or legal guardians. These are signed by one of the parents or legal guardians.

A passport processing order form is the final requirement and this too must be attached on the outside of the sealed envelope. The purpose of this is to allow staff to see the name of the applicant, their date of birth and the date of departure. This enables a quicker turn around on more urgent applications.

The fees required by each party are detailed as follows: the government fee will need to be in the sealed envelope, the service and FedEx return fees should be attached on the outside of the envelope and lastly the acceptance agents fee. Check everything to ensure you have it all covered and that the monies enclosed or attached correspond with the service or product you require.

So in conclusion before you leave to visit your local acceptance agent make sure you have all the necessary documents that they have been properly completed and notarized where appropriate for your [expedited passport renewal](#). If you are unsure on anything seek some help and advice from either the issuing authority or your local acceptance agent. Take the time to check and double check everything so you wont have to repeat the process due to mistakes for forgotten documents. The process for acquiring a US expedite baby passport may seem quite extensive but all the precautions are worth the hassle for the ultimate safety of your child.

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